



Wychavon Festival of Brass

Band Secretary Entry Check List & Key Dates

Please read carefully our new amended rules for 2025 rules, as there are several additions, amendments, clarifications and a re-ordering of the information you will need.

Contest Date: «c»

- ☐ Entry to the competition may be made online (payment by BACs transfer) from: «b». Entry forms available online www.festivalofbrass.co.uk
 - ☐ **Close of Entries: «F_»**
Please note that sections may close early if there are excessive entries that we know we cannot accommodate even allowing for withdrawals.
We run a waiting list for popular sections (usually the Championship and First Sections).
Any entry fees paid by bands that can't be given a place will be returned after the contest.
There is no refund for bands that withdraw.
 - ☐ **Contest Draw:**
The contest draw for the order of play will take place no later than: «e»
 - ☐ **Trophies to be returned by: «aw»**
(These details will be sent to you by email nearer the return date).
 - ☐ **Transfer Applications:**
Transfer applications must be made to the appropriate Registry to become effective by: «g»
 - ☐ Consult the new amendments to the registry rules governing registration and transfers by: «h».
 - ☐ **New registrations need to be received at the relevant registry by: «i»**
- WFB must receive ALL of the following at the postal address supplied by the Contest Secretary.** *(The forms will be sent to you by email after the Draw).*
- ☐ Full scores or conductor scores of your chosen programme (a set for each section you are entering). Photocopies will be returned to you after the results or destroyed if not collected. A pro forma will be supplied. Failure to comply will lead to automatic disqualification.
 - ☐ A list of music you intend to play and must include the composer, arranger and publisher. This information is required for our PRS licence. *(Please use Form 1 of 5)*
 - ☐ Names of borrowed and registered players * proforma (indicative listings). Players may be borrowed up to the day of the contest but send your indicative list in advance—it's very helpful! *(Please use Form 2 of 5)*
The Borrowed and Unregistered consent forms should be brought along on the day.
 - ☐ Information about your young players aged 16 or under and your Safeguarding arrangements. This will enable WFB to apply for a BOPA via the Brass Bands England scheme. Withdrawal of Photographic consent. Failure to comply will lead to automatic disqualification. *(Please use Form 3 of 5)*
 - ☐ Information about coach travel, arrival and departure times. This helps us to plan parking and the deployment of our stewards and helpers. *(Please use Form 4 of 5)*
 - ☐ Advance and discounted ticket orders for your band supporters.
(Please use Form 5 of 5)



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☐ ***Borrowed and unregistered players:**

Try to get your names only to us by «AX» before the contest but we know that is not always possible (due to illness, accident etc.) so names can be submitted right up to the beginning of the contest if necessary. Just a word of warning though borrowed players must have their Band Secretary's written consent so don't leave it too late! Pro forma for borrowed and unregistered players can be downloaded from the WFB website.

All the necessary pro forma for the above, plus info about percussion, venue, performance hall layout, catering facilities, the draw etc. will appear on the WFB website in due course.

Please note:

If a band withdraws at any stage fees are not refundable. Should a section fail to run, fees are refunded.

email queries to: contest@festivalofbrass.co.uk

Further information can be found on our website:

www.festivalofbrass.co.uk

Contest Date: «c»

Venue:

The De Montfort School (TDMS)
Four Pools Road
Evesham
Worcestershire
WR11 1DQ